



Shri Shivaji Education Society, Amravati's
Matoshree Vimalabai Deshmukh Mahavidyalaya

Shivaji Nagar, AMRAVATI - 444 603 (M.S.)

Re-Accredited with 'B' Grade By NAAC

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Shri Shivaji Education Society, Amravati

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Founder President
Dr. Panjabrao alias Bhausaheb Deshmukh
M.A., D.Phil., LL.D., Bar-Act-Law

Outward No. MVDM/.....

Date :


POLICY ON THE CODE OF CONDUCT FOR TEACHERS AND STUDENTS:

↓ CODE OF CONDUCT FOR TEACHERS:

The Code of Conduct as enacted in the statutes of Sant Gadge baba Amravati University, Amravati are applicable to the faculty members of Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati. Details of the same are as follows-

Extract from: Sant Gadge baba Amravati University, Amravati ordinance applicable to the College

- 1) A teacher shall carry out the legitimate academic and administrative decisions taken by the authorities of the college/University pertaining to his/her sphere of responsibility/duties.
- 2) A teacher shall not discriminate against a student on political grounds for reasons of race, religion, caste, language or sex or for other reason of an arbitrary or personal nature and shall not incite students/teachers against other students or other teachers, colleagues or administration/Governing body of the college.


DR. S. D. THAKARE
Coordinator, I.Q.A.C.
Matoshree Vimalabai Deshmukh Mahavidyalaya
Amravati




Principal
Matoshree Vimalabai Deshmukh Mahavidyalaya
Shivaji Nagar Amravati 444603 (M.S.)

- 3) A teacher shall not remain absent from duty without proper sanction of leave in case of emergency.
- 4) A teacher shall desist/refrain from indulging in unscientific publication which would prove to be detrimental to the reputation and the progress of the college/University.
- 5) A teacher shall not conduct individually or participate in conducting jointly with others coaching classes directly or indirectly. He/she shall not give any private tuition.
- 6) A teacher shall perform his/her academic duties and work related to examinations as assigned. No remuneration shall be payable to the teachers for internal assessment/home examinations conducted by the college.
- 7) A teacher shall have freedom of thought and expressions. He/she shall not misuse the facilities or forum of the college/University.
- 8) A teacher shall not make use of the resources and/or facilities of the Department/College/University/ Governing Body for personal, commercial, political or religious purposes.
- 9) A teacher shall not be partial in assessment of a student or deliberately over mark, under mark or victimize a student on any grounds.
- 10) A teacher shall not indulge in or resort to directly or indirectly any malpractice or unfair means in teaching/examination / administration.

Besides the above, the faculty members and non-teaching staff are also required to adhere to -

1) Ban on Private Tuitions:

Members of the faculty shall not engage in the conduct of coaching classes either individually or in groups.

2) Ban on Smoking and Consumption of Alcoholic Drinks:

Smoking and consumption of alcoholic drinks within the campus are prohibited.

↓ CODE OF CONDUCT FOR STUDENTS:

General Rules for students:

- 1) All students shall be responsible to the Principal, faculty members and other designated persons for their conduct.
- 2) No student shall use unbecoming language or indulge in insubordination or violent behaviour.
- 3) No student shall possess, use or circulate pornographic material in any form.
- 4) No student shall cause damage of any kind whatsoever to college property.
- 5) No students shall resort to ragging at the college campus.
- 6) Students should endeavor to maintain the high standards of the institution through their good manners, behaviour and dress
- 7) Students have to be punctual for lectures and practicals. They may not be permitted into the classroom or laboratory if they are late for the class
- 8) Attendance for classes, practicals and tests is compulsory. Every student should have at least 75% attendance in each subject/practical in order to appear for the Sant Gadge baba Amravati University, Amravati exam at the end of each semester. Absence from lectures, practicals and tests must be justified in writing to the satisfaction of the principal. In case of illness, medical certificate should be submitted; otherwise the student shall not be allowed to appear for the examinations
- 9) No student may leave the college premises during class hours without permission from the Principal.
- 10) All Students are expected to follow dates indicated on the notice board in respect to the submission of examination forms, fees, collection of mark sheets, and submission of laboratory journals, projects and applications for personal verification of marks and other announcements. Omission to take note of such announcements shall not be a valid excuse for non-compliance thereof.

11) Any form of intimidation or humiliation or ragging is strictly prohibited. Anyone found ragging is likely to be punished which may include expulsion from the college.

12) Smoking, drugs, and consumption of alcohol will not be permitted within the college premises. Any damage to the college property must be remedied at the cost of the offender.

13) Use of mobile phones in classrooms and in college corridors is not permitted without the exclusive permission of the attending staff. Mobile phones will be confiscated and will be returned only at the end of the semester.

14) Students, who discontinue their studies midway, will be given refunds as per university norms

15) Students should refrain from giving wrong information in the student admission forms. Students will be penalized if found doing so.

Uniform and Identity Card:

1) All students are expected to wear their ID cards at all times in the college premises.

2) Students will adhere to the prescribed dress code else they will face disciplinary action.

3) For Boys: Beard should not exceed 5mm in length; and hair cut 5 cm in length.

4) No dyeing/styling of hair shall be permitted

Arrival and Departure from the premises:

1) Students are expected to arrive in the college premises 15 minutes before the class and remain in the premises till classes are over except when they have specific library/lab work, in which case, they should be in the library or lab and nowhere else. Students should also note that the college premises means within the vicinity of the college. If anyone is seen loitering outside the college but within the vicinity but beyond a prescribed time, disciplinary actions will be taken against them.

2) Only students of the college are allowed to enter the college premises. In case of emergency, outsiders are requested to contact the college office and obtain necessary permission / notify the purpose of their visit

3) No outsiders or visitors will be allowed to enter the classroom, library and computer labs.

Library:

1) Decorum of the library has to be maintained.

2) The library is open for teachers and student on all working days between 10:30 am to 6.30 pm

3) Books will be issued to the students on submission of their library cards and identity cards as per library rules.

4) Library cards will be issued to the FY students on the submission of a filled in form along with a fee receipt.


Coordinator

IQAC


Principal

Principal

Matoshree Vimalabai Deshmukh Mahavidyalaya,
Shivaji Nagar, Auravali 444603 (M.S.)

